



County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

San Diego Jewish Academy

Contact Name

Zvi Weiss, Head of School

Contact Email

zweiss@sdja.com

Address

11860 Carmel Creek Road

City

San Diego

Zip Code

92130

Type

Private School

Grades to be Reopened

1
2
3
4
5

6
K

Number of Students in Reopening Grades

283

Number of Staff at Reopening Sites

155

Proposed Reopening Date

08/27/20

Labor Organization

San Diego Jewish Academy (Kelley King, SDJA Associate Head of School) conducted a staff survey of all employees, including teachers, in grades K - 6, receiving survey results on August 10th, 2020. 68% of those surveyed were in favor of pursuing a waiver. Information supporting the survey is available upon request, it was summarized and provided by way of e-mail from Kelley King.

Parent Organization

San Diego Jewish Academy (Kelley King, Associate Head of School) conducted a survey of parents in grades K - 6, receiving survey results on on August 6, 2020. 96% of those surveyed were in favor of pursuing a waiver. Information supporting the survey is available upon request, it was summarized and provided by way of e-mail from Kelley King.

Community Organization

The SDJA Board of Trustees met on August 6, 2020 to discuss the possibility of applying for an elementary school waiver from the County. Twelve Trustees were in favor of applying, 2 were opposed (letter attached).

SDJA also received written support for applying for an elementary school waiver from community rabbis and Jewish community leaders on August 11, 2020 including: Rabbi Jason Nevarez, Congregation Beth Israel; Rabbi Yael Ridberg, Congregation Dor Hadash; and Betzy Lynch, CEO, Lawrence Family Jewish Community Center. Additionally, several medical experts in our community who have been serving in an advisory capacity for COVID-19 matters gave their verbal support for applying for the waiver during SDJA parent Town Hall presentations on August 4, 2020, including: Tanaz Kahen-Biton, MD, Scripps Hospital, and Lucy Horton, MD MPH, Infectious Disease, UC San Diego Health.

1. Published on Webpage

<https://www.sdja.com/>

1.A) Webpage Section/Page

p. 22, Section 13.1

1.B) Webpage Language

This Plan is based on a comprehensive risk assessment of all work areas and work tasks at the San Diego Jewish Academy campus, located at 11860 Carmel Creek Road, San Diego, CA 92130. This plan is published and can be found on SDJA's main web page located at: <https://www.sdja.com/>

2. Distance Learning

YES

2.A) Distance Learning Section/Page

pp. 22 - 23, Section 13.2

2.B) Distance Learning Language

The school has developed a plan and process to further support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19. Under the plan, the School Nurse will review existing student health plans to identify students who may need additional accommodations, develop a process (survey) for engaging families for potentially unknown concerns that may need to be accommodated, and recommend additional preparations for classroom and non-classroom (including distance learning) environments as needed. Working with Educational Leadership, the School Nurse will identify students who might be at increased risk of becoming infected or having unrecognized illness, including the following:

- a. Students who have underlying medical conditions that put them at greater risk.
- b. Students who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members.
- c. Students who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing;
- d. Students who may not be able to communicate symptoms of illness; and
- e. English language learners, who will receive additional support and translation assistance.

For any students having additional needs, as identified through the process described above, the School Nurse will work closely with appropriate school leaders to develop a written plan to address and mitigate the increased risks for that student.

SDJA is offering the option of its virtual (distance) learning platform to all students, in particular to accommodate the unique circumstances of students who would be put at risk by an in-person instructional model. Distance learning may be suggested based on the plan and process described above, but is also an option to students and families who do not feel comfortable returning to in-person instruction, regardless of a student's health condition.

All students who are not able to be physically on campus, including students with disabilities, will have access to SDJA's virtual learning program. This program is designed to be academically rigorous; it includes one-on-one, small group, and all-class learning sessions as well as co-curricular activities, and students will have access to the full curriculum offered to on-campus students through the virtual platform. Expectations about attendance, completing work, and coming to class ready to engage are the same for both in-person and on-line learning. The school is constantly improving its virtual learning platform, and has made significant related investments to upgrade its technology infrastructure (access points) and technology in classrooms (SWIVL) to have better Wi-Fi and multiple cameras that follow teacher movement to create as much of an "in-person feel" as possible.

SDJA pride itself on personalized learning that puts every student, regardless of abilities and challenges, to engage in meaningful educational experiences and to thrive. This mindset and approach remain the same regardless of whether learning occurs on campus or virtually.

3. Physical Distancing

YES

3. A) Phys. Distance Section/Page

pp. 23 - 25, Section 13.3

3. B) Physical Distancing Language

SDJA has an expansive 56-acre campus with approximately 150,000 square feet of indoor building space. There are also numerous courtyards, decks, an expansive promenade, fields, and many other outdoor areas conducive to learning. The school has leveraged its campus to create over a dozen new classrooms, both indoors and outdoors, enabling an increased number of classes and smaller class sizes that can effectively social distance. Our large campus also has enabled plans for the movement of students and employees in a way that minimizes close contact as much as possible.

School policy requires all employees to maintain at least 6 feet of physical distance from one another at all times while on campus.

All employee meetings/professional development will be conducted using virtual platforms, or in person utilizing physical distancing measures that ensure at least 6 feet of separation between individuals.

Faculty/staff and resource rooms will be limited in use and occupancy to allow for a mandated minimum of 6 feet of physical distance between individuals.

In-classroom spaces, a minimum distance of 6 feet will be created between student desks and between seats. Teacher and other staff desks will also be located at least 6 feet away from student desks. Desks and seats will be set in a way that minimizes face-to-face contact.

Additional shade structures will be installed in various locations around campus and outdoor spaces will be configured to meet the required 6 feet of separation between individuals.

Group activities for smaller groups will be designed to promote social distancing and furniture and play spaces will be designed to maintain separation.

Procedures for turning in assignments will be online whenever possible in order to minimize contact.

Lunch will be eaten outdoors, weather permitting, keeping students together in their cohort groups, ensuring physical distancing. No school food services will be available at this time.

Recess activities will be held in separately controlled areas designated by class.

For sports and extracurricular activities:

a. Outdoor and indoor sporting events, assemblies, dances, rallies, field trips, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.

b. Physical education classes will maintain: (1) physical distancing of at least six feet; and (2) the stable cohort of the class to limit the risks of transmission in accordance with the CDC Guidance on Schools and Cohorting. Activities will take place outside to the maximum extent practicable.

c. For sports that cannot be conducted with sufficient cohorting, only physical conditioning and training will be permitted and ONLY where physical distancing can be maintained. Conditioning and training will focus on individual skill building (e.g., running drills and body weight resistance training) and will take place outside, where practicable.

e. Activities that require heavy exertion will be conducted outside in a physically distanced manner without face coverings.

f. Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted.

All employees will be trained, and educational materials will be provided to employees and families in Physical distancing guidelines and their importance.

Staff will develop easily understandable/developmentally appropriate instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces. These will be reinforced with ample eye and ground level signage.

4. Stable Cohorts

YES

4. A) Stable Section/Page

p. 25, Section 13.4

4. B) Stable Cohorts Language

To reduce possibilities for infection, Lower School students will remain in the same classroom and in cohorts as small and consistent as practicable, including for recess and lunch. Students and staff will remain consistently with each group, to the greatest extent practicable.

Upper school students will also be assigned to consistent cohorts that may visit several classrooms during the course of the day. Virtual instruction will be used in certain situations where differentiated instruction precludes all consistent instruction within a cohort. High impact areas will be cleaned or disinfected between cohort visits to a particular classroom as is practicable.

Shared spaces including lunch and playground will be used by consistent class cohorts at staggered times and will be cleaned and disinfected between uses.

Lunch will be eaten outdoors, weather permitting, keeping students together in their cohort groups, ensuring physical distancing.

Recess activities will be held in separately controlled areas designated by class and cohort.

As noted above, physical education classes will maintain the stable cohort of the class to limit the risks of transmission in accordance with the CDC Guidance on Schools and Cohorting. Activities will take place outside to the maximum extent practicable.

5. Face Coverings

YES

5.A)Face Covering Section/Page

pp. 25 - 27, Section 13.5

5.B) Face Covering Language

Face coverings will be used in accordance with CDPH guidelines unless a person is exempt as explained in the guidelines, particularly in indoor environments and areas where physical distancing alone is not sufficient to prevent disease transmission.

a. Information will be provided to all staff and families in the school community on proper use, removal, and washing of cloth face coverings.

b. The SDJA program will teach and reinforce use of face coverings, (or in limited instances, draped face shields). Teachers and staff will be trained before the start of school on their requirements to wear a face covering and will remind students throughout the day on proper usage.

c. During student orientation as well as after students return to campus, students will be trained and reinforced in the proper use of face coverings, hygiene of face coverings, including daily washing recommendations, and protocols for when a face covering is temporarily removed, during which time it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.

d. Students and staff will be frequently reminded not to touch the face covering and to wash their hands frequently. Printed reminders of proper mask wearing and hand washing techniques will be posted around campus and in restroom areas.

e. Training will also be provided on SDJA's policy and procedure for handling exemptions for wearing a face mask, as summarized as follows:

Students and staff who have a documented medical exemption from wearing a mask will be required to provide evidence to the school. Examples of conditions that might warrant exemption from wearing a mask include a physical condition (e.g., orthopedic), anxiety disorders, and sensory processing issues (e.g., autism). The school will evaluate and determine at its discretion any exemptions from wearing a face covering, considering CDPH and local health agency guidelines, as well as input from and observations by teachers that work directly with the student for which exemption is requested. In certain cases (e.g., if the student appears fine and able to wear a mask, despite being presented with a doctor's note suggesting otherwise), the school may decide to work with the student, as an education goal, on wearing a mask.

The school's plans and policies regarding students' use of face coverings meet or exceed the County guidelines, as summarized below:

a. All students in grades K-12 will be required to wear masks while on campus, except during lunch, physical education and nap times (during which times masks will be stored in marked paper bags), and unless an exemption is granted by the school.

b. A face shield with drapes will be required if the student is granted an exemption by the school from wearing a mask.

c. Face coverings must cover the nose and mouth.

d. The school is providing a complimentary SDJA logo face covering to all students that will be on campus, and will maintain a stock of cloth face coverings within each school division, in case a student does not have one.

e. Students who are not granted an exemption by the school from wearing a face covering and refuse to wear one will be required to participate in SDJA's comprehensive virtual learning program.

The school's plans and policies regarding employees use of face covers and other protective equipment are as follows:

a. All employees must use face coverings in accordance with CDPH guidelines unless Cal/OSHA standards require respiratory protection.

b. In limited situations where face coverings cannot be used for pedagogical or developmental reasons, (i.e. communicating or assisting young children or those with special needs) a draped face shield can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others, to the extent practicable. Employees must return to wearing a face covering outside of the classroom.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

pp. 27 - 28, Section 13.7

6. B) Cleaning and Disinfecting Language

Using school provided supplies, teachers (as reasonable and practical) will clean and disinfect frequently touched surfaces and objects (e.g., desks, doorknobs, light switches, etc.) between uses such as during recess and lunch breaks. Surfaces will also be cleaned and disinfected frequently throughout the day by trained custodial staff, in accordance with written protocols and performance logs. A disinfection protocol will also take place once all students and employees have left at the end of the day, by SDJA's professional janitorial company.

Frequently touched surfaces in the school include, but are not limited to:

- Door handles
- Light switches
- Sink handles
- Bathroom surfaces
- Tables
- Student desks
- Chairs
- Water bottle filling stations

SDJA is increasing staffing to perform these intensified cleaning and disinfecting duties, as well as increasing the scope of work by our professional cleaning company, Personalized Building Services.

The school's facilities department will establish a documented cleaning and disinfecting schedule and logs to evidence performance of scheduled cleaning and disinfecting.

Use and sharing of objects will be limited:

- Supplies will be provided for exclusive use of individual students
- During our initial phase of opening, playground equipment will not be utilized.
- Playground equipment use, once made available, will be restricted to individual classroom cohort use at any given time and will be cleaned between cohort uses and disinfected at regular intervals throughout the day.

When choosing disinfecting products, SDJA will use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list "N" and follow product instructions.

a. To reduce the risk of asthma and other health effects related to disinfecting, the school will use disinfectant products on the County's approved list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.

b. The school will avoid the use of products that contain peroxyacetic (paracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.

c. The school will follow label directions for appropriate dilution rates and contact times and provide workers training on the chemical hazards, manufacturer's directions, Cal/OSHA requirements for safe use, and as applicable and as required by the Healthy Schools Act.

d. Custodial staff and any other workers who clean and disinfect the school site will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products will be stored in a space with restricted access.

The school will ensure safe and correct application of disinfectant and keep products away from students.

SDJA will ensure proper ventilation during cleaning and disinfecting by introducing fresh outdoor air as much as possible. Cleaning personnel will air out the space before children arrive; and will do thorough cleaning when children are not present.

The school is intensifying healthy air ventilation in all indoor spaces by modifying its HVAC settings (dampers) to maximize outside air flow, and installing UV-C germicidal lamps in all HVAC ducting and air handlers. The campus will operate with windows and doors open to maximize outside air circulation within indoor spaces. New operable windows, window screens, and wall-mounted fans will be

installed in classrooms where possible to maximize fresh, circulating air.

The “indoors” will be engineered to recreate an outdoors air environment as much as possible, and this is aided by SDJA’s close proximity to the Pacific Ocean and associated breezes flowing through the campus.

The school has also obtained and will be utilizing ten portable UV-C devices for disinfecting.

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

p. 29, Section 13.7

7. B)Entrance/Movement Language

Arrival and Departure Plans:

a. All families will complete a home health screening for students using the emocha health screening program prior to arriving on campus.

b. Designated routes will be marked for vehicle entry and exit at both school entrances with designated drop off zones appropriately distanced for individual cars. Students will wait at the designated zone near their car until on-campus screening is completed and the student is authorized to enter campus; and in designated areas under supervision during pick-up.

c. Parents will remain in their cars when dropping off and picking up students, and employees will avoid contact with parents, verbally directing students to points of temperature check, to their classrooms and returning to cars at the end of the day.

d. The PikMyKid app will be utilized by Lower School parents to communicate their arrival at pick up time so that students can be released to cars with minimal contact. Employees will prioritize minimizing contact between adults at all times.

e. Instructional start times will be staggered as follows:

- Lower School: 8:00AM (teachers arrive on campus by 7:30AM)
- Upper School: 8:20AM (teachers arrive on campus by 7:45AM)

Lower School students will be allowed to arrive on campus no earlier than 7:35AM, and Upper School 7:45AM. SDJA will allow families with multiple children across different divisions to drop children off once at either campus entrance. Teachers will be on campus per times above to assist with student arrival and/or supervise cohorts as students arrive.

f. Students must be wearing face masks at drop off to be allowed on campus. (See Section 3)

g. Ingress, egress and pedestrian routes will be marked with signage, arrows and ground markers, and employees will serve as guides in assigned locations to assist with ingress and required pedestrian flow, while monitoring for social distancing standards at all times. Campus boundaries and markings will be ample, as will various types of signage, to assist with a controlled pedestrian flow to the point of assigned cohort locations (classrooms).

h. A COVID-19 Site Plan, diagramming traffic and pedestrian flow and other information, is separately appended to this Plan and is undergoing continuous review and revision leading up to the re-opening of in-person learning.

8. Health Screenings

YES

8. A) Health Screening Section/Page

pp. 29 - 31, Section 13.8

8. B) Health Screening Language

The school is implementing its plans for health screening and other procedures for all employees and students entering the facility as follows:

SDJA is implementing a two-step standard of care for health screening and temperature checks. First, daily at-home screening will be required such that all students will take (or have taken for them) and register their temperature daily through the emocha health app, in addition to answering screening questions regarding symptoms and exposure to anyone having COVID-19 or symptoms of COVID-19. Once cleared the emocha app will produce a green badge icon that will be needed to enter campus.

Upon arriving on campus, students, employees and all others will have their temperatures screened using touchless infrared thermometers, either at the point of curbside drop-off by a parent, or, in the case of students that drive themselves, by passing through a digital temperature taking kiosk. These same procedures will apply to teachers and the limited number of staff and vendors who come onto campus.

The emocha app provides important data and analytics to responsible school personnel, which can be viewed on dashboards. In this way, SDJA can effectively monitor every individual's compliance. Through consultation with outside health experts, SDJA can also perform aspects of population health management to assist with monitoring, and to inform decision making.

The school will ask all individuals if they or anyone in their home is exhibiting COVID-19 symptoms. Specifically, the emocha app the school is utilizing includes a question asking if a student, staff or faculty member has, in the past two weeks, cared for or have close contact with someone diagnosed with COVID-19 or someone with

COVID-19 symptoms (in which case the student or employee is asked to quarantine for 14 days from last exposure), and also whether any members of the household are exhibiting COVID-19 symptoms and will alert designated school personnel, including the School Nurse and Director, Security & Safety.

Teachers and staff will conduct visual wellness checks and monitor students as well as themselves for signs of illness during the course of the day, and in doing so will have an ample supply of, and only use, touchless thermometers. Anyone exhibiting a fever of 100 degrees or higher, a cough or other COVID-19 symptoms will either be escorted to an isolation space to be picked up by their parent or guardian, or if able to transport themselves they will leave campus to go home or to a healthcare facility as soon as is practicable. Parents will be contacted immediately by the school's COVID-19 Liaison (School Nurse) who has access to all student health information. The school will recommend to any who screen with symptoms, fever or become sick to get a COVID-19 test with their healthcare provider or at a community testing site. Site options will be provided.

8. C) Language for Symptomatic Students or Staff

Students who display COVID-like symptoms on campus will be isolated in a special waiting area where they will be out of view of the school community. The identities of families/employees who are diagnosed, or those who are perceived to be a COVID 19 risk will be preserved as is practicable within the parameters of FERPA and state laws regarding privacy.

Employees and students who are sick or who have recently had close contact with a person with COVID-19 will be asked and required to stay home. Students will not be penalized for missing school due to COVID-19 related absences, and employees will be granted an additional ten days of annual sick leave for use during the pandemic. Employees requiring additional sick days due to COVID-19 related circumstances will be encouraged to speak to our HR department for further considerations.

The school has designated and installed multiple, discrete isolation spaces on campus for anyone who exhibits symptoms of COVID-19.

Anyone exhibiting a fever of 100 degrees or higher, a cough or other symptoms of COVID-19 (see 10.3 below) will be required to put on a face covering if they are not already wearing one (e.g. during meals or physical education). The individual will be escorted to one of the isolation waiting areas, and a parent/emergency contact will be contacted to arrange for safe transport home, or to a healthcare facility. A parent or guardian picking up a student must wait in their vehicle during the curbside pick-up process.

Employees and students who are able to drive themselves will leave campus on their own accord to go home or to a healthcare facility as soon as is practicable, or will wait in the isolated waiting area until they are escorted and picked up curbside by a designated emergency contact.

As described above, individuals will be escorted to an isolation tent when an individual is exhibiting COVID-19 symptoms that are

unexplained (e.g., expected muscle soreness from exercising is explained/expected). Such symptoms include:

- Fever
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Fatigue
- Muscle pain
- Headache
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

In cases of serious injury or illness, 9-1-1 will be contacted without delay. If COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face, parents will be contacted and medical attention sought based on the guidance found on the CDC's webpage.

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

pp. 32 - 33, Section 13.9

9. B) Healthy Hygiene Language

The school will teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. These protocols will be taught and reviewed as part of student re-entry virtual orientations prior to students arriving on campus. These guidelines will also be reinforced by teachers once students are back on campus. Teachers will model proper handwashing technique and will reinforce handwashing and hygiene practices throughout the day. In addition, reminder signs will be posted around campus, in classrooms and especially near sinks and in restroom areas.

Specifically, students, teachers and staff will be taught and reminded to:

- a. Use a tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
- b. Wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation, art, or shop; and before and after recess and use of the restroom.
- c. Wash their hands for 20 seconds with soap, rubbing thoroughly after application. Soap products marketed as "antimicrobial" are not

necessary.

d. Use fragrance-free hand sanitizer when hand washing is not practicable.

i. Ethyl alcohol-based hand sanitizers are preferred and will be supplied by the school. Isopropyl hand sanitizers are more toxic when ingested or absorbed in skin, and will therefore not be supplied by the school.

ii. The school will not use hand sanitizers that contain methanol, which can be hazardous when ingested or absorbed.

iii. Children at the school under age 9 will use hand sanitizer under adult supervision. School personnel should call Poison Control if hand sanitizer is consumed, at the following number: 1-800-222-1222.

In order to minimize movement and prevent congregating in restrooms, lower school students will primarily wash their hands using the sinks in their classrooms. In addition, the school will be adding a number of portable handwashing stations, as needed, to ensure availability and frequency of handwashing standards are met. Ample hand sanitizer and sanitizing stations will also be available throughout the campus, both in classrooms and in various locations inside and outside of buildings.

Lower school teachers will be introducing regular handwashing times within their daily schedule. In addition, the upper school schedule is being modified to allow extra time between classes, and especially prior to and following recess and eating times to allow for increased frequency of handwashing at these times.

SDJA is well-stocked with ordinary hygiene supplies, such as soap, towels, tissues and no-touch trash cans. The school has also stocked large quantities of hand sanitizer that exceeds the recommended 60% ethyl alcohol levels and are deemed safe for use according to the latest CDC guidelines. The school also has a very large supply of a variety of facial coverings available for staff and student use. The various supplies mentioned here will be monitored and stocked regularly throughout the campus.

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

pp. 33 - 34, Section 13.10

10. B) Identification and Tracing Language

If a student, teacher, or staff member tests positive for COVID-19, or if there is an outbreak at the school, the School Nurse, COO/CFO, Director, Security & Safety, Facilities Director, Human Resources Director, and Head of School will be the COVID-19 Team and will be responsible for responding to COVID-19 concerns. The team will

follow the guidance in the CDPH Framework for K-12 Schools, as well as CDPH guidelines, Responding to COVID-19 in the Workplace, which contains detailed recommendations for establishing a plan to identify cases, communicating with workers and other exposed persons, and conducting and assisting with contact tracing.

The COVID-19 Team will immediately confer to coordinate gathering and review of information, communications with others, and all appropriate and necessary investigation to support contact tracing and compilation of a list of potentially exposed individuals.

The COVID-19 Liaison (School Nurse), and as needed other members of the COVID-19 Team, will proceed identify individuals who have been in close contact (within 6 feet for 15 minutes or more in an indoor environment) of an infected person and take steps to isolate COVID-19 positive person(s) and close contacts. All members of the team may be called upon to assist with contact tracing, under the guidance of the School Nurse.

The School Nurse will document and track incidents of possible exposure and notify local health officials, staff, and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.

Areas used by any individual suspected of being infected with the virus that causes COVID-19 will be closed off and will not be used before cleaning and disinfection. To reduce risk of exposure, staff will wait 24 hours before cleaning and disinfection. If it is not possible to wait 24 hours, staff will wait as long as practicable. Staff will utilize a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning. Disinfectant products will be kept away from students.

SDJA will not allow sick staff members and students to return to campus until they have met county and CDC criteria to discontinue home isolation. This includes three consecutive days without a fever without the use of fever-reducing medication and ten days since symptoms first appeared. The school is utilizing San Diego County's Fever / COVID-19 Symptom Decision Tree to guide appropriate action.

In the event of COVID-19 illness and exposures will be investigated to determine if any work-related factors could have contributed to risk of infection.

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

pp. 34 - 35, Section 13.11

11. B) Staff Training and Family Edu. Language

All employees will be trained, and educational materials will be provided to employees and families in the following safety actions:

- a. Enhanced sanitation practices
- b. Physical distancing guidelines and their importance
- c. Proper use, removal, and washing of face coverings
- d. Screening practices / Use of emocha (home health screening program)
- e. How COVID-19 is spread
- f. COVID-19 specific symptom identification
- g. Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms, or if they or someone they live with has been diagnosed with COVID-19.
- h. For workers, COVID-19 specific symptom identification and when to seek medical attention
- i. SDJA's plan and procedures to follow when children or adults become sick at school.
- j. SDJA's plan and procedures to protect employees from COVID-19 illness.

Training in the safety areas described above will be conducted virtually as part of Staff Training Week, and at regular staff meetings.

Families have been receiving, and will continue to receive links to educational materials available on the County, State and CDC websites for information about COVID-19 related safety, as well as web based training on use of the emocha health screening app.

In early August SDJA prepared and distributed to all parents a K-12 Virtual Learning & Campus Reopening Handbooks. These Handbooks and other important educational information are readily available on the SDJA website.

The school has developed and continues to update an extensive FAQ piece concerning COVID-19, learning and school operations, and has placed the FAQ on its website.

On August 4th SDJA held and recorded (via Zoom) Town Hall meetings with families to cover the above mentioned Handbook and Re-Opening Plans. These Town Halls were well attended, and the school had distributed the link to the video recording for families that were unable to join.

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

p. 35, Section 13.12

12. B) Testing Language

SDJA will subsidize a rapid (antigen) testing protocol for students and staff who have symptoms of COVID-19, or those who were in close contact on the SDJA campus with someone who tests positive for COVID-19, referring them to CovidClinic downtown or an acceptable alternative rapid test site. While awaiting test results these individuals will be instructed to quarantine at home, or to see their primary care physician if symptoms are worsening.

12. C) Staff Tested Periodically Language

SDJA will consult with the local health departments and medical experts within our community regarding routine asymptomatic testing of staff for COVID-19. Testing protocols will also be formulated following guidance contained in the CDPH Framework for K-12 Schools, including the scope and frequency of testing.

SDJA has allocated resources and is formulating plans to have all employees tested for COVID-19 at the beginning of the school year, prior to K-12 students returning to campus. Testing options were narrowing down to include KYLA, CovidClinic, and Invivoscribe.

In the interim, we are also directing our staff to contact their primary care provider or community testing site for testing.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

p. 35, Section 13.13

13.B) Triggers to Dist. Learning Language

In regards to the process and specific criteria that will be used to determine whether or not to physically close the school, SDJA intends to work with County of San Diego Public Health Official for determining triggers for switching to distance learning, and will be following the recommended measures outlined in the CDPH Framework for K-12 Schools, including review and consideration of the number of positive COVID-19 cases at SDJA, the distribution of those cases across stable cohorts, and the results of any public health investigation or other relevant epidemiological data.

Strong consideration for closure and switching to distance learning will be made if there are multiple COVID-19 cases in multiple cohorts; and/or when at least 5% of the total number of the school's employees and students are cases within a 14-day period. SDJA will also be closely monitoring the status of other neighboring K-12 schools to help inform its decision making on whether or not to physically close the school.

14. Communication Plans

YES

14. A) Communication Plans Section/Page

p. 36, Section 13.14

14. B) Communication Plans Language

SDJA's Head of School, and President, Board of Trustees, will confer and be responsible for communicating with students, parents and employees about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPPA.

SDJA's Head of School, and President, Board of Trustees, will also be responsible for e-mailing all families and employees should an urgent update be warranted, such as potential exposure or school closure.

The school will also post all necessary information on its website.

Information communicated to school families, employees, public health officials and the community will maintain confidentiality as to required FERPA, HIPPA and state law related to privacy of educational records.

Superintendent Name

Zvi Weiss

Job Title

Head of School

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650-799-5786

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District name

Private School

District School(s) Name

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